

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: HAMCO STATIONERY CORPORATION	P.O. # 025-02-032
Address: 480 E.T Yuchengco Street Binondo Manila	Date: February 19, 2025
TIN: 004-728-860-00000	Mode of Procurement: Small-Value Procurement
Account No.: 3711-0047-33	
Tel No. 8241-2977	
Bank: LBP - Quintin Paredes Branch	
Email: hamcostationerycorp@gmail.com	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon receipt of invoice and Certificate of Completion and Acceptance (Bank to bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Unit	PROCUREMENT OF ALUMINUM ALLOY CLIMB STAIRS TROLLEY <u>MAKITA Makpac Trolley with Inline Wheels</u> Materials: Aluminum Alloy/Steel/Metal Wheel Materials: Rubber; Base Plate: Aluminum Alloy Weight Capacity: At least 125kg; Type: Foldable Size: 305 x 235 x 190mm <i>Other Features: Adjustable Handle; with Security Belt; and Inline Wheels</i> <i>Note: Supplier must warrant that in case of defective item upon usage of enduser, it is subject for replacement free of charge/no additional cost.</i> <i>The following documents shall be deemed to form & construed as part of this agreement:</i> i. Request for Quotation ii. Quotation iii. Brochure	5	Php 9,850.00	Php 49,250.00

Total Amount in Words: **FORTY NINE THOUSAND TWO HUNDRED FIFTY PESOS ONLY** Php **49,250.00**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
 CAO, Administrative Division

Conforme: 
DREX LABIOS
 (Signature over printed name)
 2/26/25
 (Date)

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available: 	ALOBS: <u>02-10/101-2025-02-093</u>	
ARIEL J. UBIÑA Chief Accountant	Amount: <u>₱ 49,250.00</u>	